

DOVER BOARD OF HEALTH
Regular Meeting
October 23, 2023 6:00 pm

MEETING CALLED TO ORDER / SUNSHINE STATEMENT

President Darlene Kasko called the meeting to order and stated the rescheduled meeting was being held in accordance with the Open Public Meetings Act, also known as the Sunshine Law, and duly posted and advertised.

Vice President Alessandra Scarneo called the **ROLL**.

| Name | Present | Absent | Excused |
|---|----------------|---------------|----------------|
| Darlene Kasko, President | X | | |
| Alessandra Scarneo, Vice President | X | | |
| Rosita Scinto | X | | |
| Rhoda Myles | | X | |
| Janice Anthony | X | | |
| Denise Jones, Alternate | | X | |

ALSO PRESENT

| |
|--|
| Sarah Perramant, Assistant HO |
| Ary Orama-Galloza, Registrar |
| Christian Urriola-Pinto, MSW Intern, Zufall Health Center |
| |
| |

President Kasko entertained a motion to accept the minutes from the June 12, 2023, regularly scheduled meeting of the Board of Health.

A motion to accept the minutes from the June 12, 2023, regularly scheduled meeting was made by Alessandra Scarneo and duly seconded by Rosita Scinto.

ROLL CALL VOTE

| Name | Motion | Second | Ayes | Noes | Abstain |
|---------------------------|---------------|---------------|-------------|-------------|----------------|
| Darlene Kasko | | | X | | |
| Alessandra Scarneo | X | | X | | |
| Rosita Scinto | | X | X | | |
| Rhoda Myles | | | X | | |
| Janice Anthony | | | X | | |

CORRESPONDENCE:

No correspondence

OLD BUSINESS:

The following summary of old business was provided by Sarah Perramant, HO:

- Monthly Activity Report Highlights
 - Health Officer's report
 - REHS report
 - Communicable Disease & Outreach report
 - Health Education report
 - Animal Control reports
- Flu Vaccination update for town employees was held on October 11th.
- Strengthening Public Health Grant & Childhood Lead Program Grant updates were provided by the HO.
- The strengthening public health grant will include the renovation of the health department facility.
 - A Bid package for the renovation project will go out on Nov. 8th.
 - Renovations will commence most likely the middle of January 2024.
- Lead Grant was provided by the HO.
- A Rapid Public Health Assessment was prepared showing the position of the Town of Dover relative to other communities in Morris County; i.e. population needs, health concerns, etc.

NEW BUSINESS:

The following summary of new business was provided by Sarah Perramant, HO:

- Department Staffing Updates:
 - Andressa is the grant specialist.
 - Juana DeGuilhem, is the newly employed REHS Trainee. Ms. DeGuilhem will take over lead cases.
 - Carolina Then, P/T Clerical Ass't, continues to be trained in vital statistics to support the Registrar.
 - On Nov. 6th, Guadalupe Sanchez will commence work as the new full-time Public Health Nurse. Ms. Sanchez's background includes work experience at the Zufall Health Center.
 - The Dover Health Department is currently working with Christian Charities to provide flu shots this fall season.
- Rabies Clinic Update: November is vaccination month. The health department will be working with the Hodes Veterinary Group to vaccinate dogs and cats.
- License Renewal Updates (end-of-year busy season with the following license renewal activities):
 - Retail Food Establishment renewals.
 - Dog & Cat license renewals
 - Pool License renewals
 - Massage Parlor License renewals
 - Tattoo Parlor License renewals
- The HO will be meeting with the Medical Director of Zufall Health Center within a few days to discuss various health programs and the health department's need for standing orders to conduct vaccinations.
- The HO updated the board on the department's review of existing files to determine what should be moved into storage versus what need to be easily accessible for everyday use.
- Any future clinical plans intended for residents will be published/announced to the general public.
- The HO suggested to the board to consider a resolution to the Mayor and Board of Aldermen recommending the Town of Dover Massage Parlor ordinance be revised to reflect options to close or revoke the license of an establishment for excessive or extraordinary violations of the code.

- The HO announced that the health department will be offering food handlers classes in 2024 in English and Spanish; and, the department will be inspecting food establishments more that once per year.

THE MEETING WAS OPENED TO MEMBERS OF THE BOARD

Alessandra Scarneo asked if a landlord can be held liable for renting to a massage parlor. The HO explained some issues are not within the scope of the health department and would, therefore, need to be brought to the attention of Code Enforcement, and/or the Police Department.

Alessandra Scarneo asked about COVID cases. The HO recommended the COVID booster which is effective at preventing severe infections.

Ms. Scarneo also raised concerns about the sale and use of cannabis. The HO explained that matter is primarily outside the control of local health department; and, that the NJ Law regulating cannabis is unfortunately vague.

THE MEETING WAS OPENED TO MEMBERS OF THE GENERAL PUBLIC

Christian Urriola-Pinto, the Intern at Zufall Health completing his Masters in Social Work at Rutgers, had a question regarding raising the annual fees for retail food licenses. The HO replied that a recommendation to raise the licensing fees will be made to the board in 2024.

Mr. Urriola-Pinto also asked if the health department's Rapid Public Health Assessment was available to the public. The HO responded yes.

ADJOURNMENT:

A motion to adjourn the meeting was made by Janice Anthony and seconded by Alessandra Scarneo.

ROLL CALL VOTE

| Name | Motion | Second | Ayes | Noes | Abstain |
|---------------------------|---------------|---------------|-------------|-------------|----------------|
| Darlene Kasko | | | X | | |
| Alessandra Scarneo | | X | X | | |
| Rosita Scinto | | | X | | |
| Rhoda Myles | | | X | | |
| Janice Anthony | X | | X | | |

**MEETING ADJOURNED
7:26 PM**